

# SAPRA

St Andrews Park Residents Association

Chairman: Vanya Allen  
Deputy Chair: Michèle Needleman  
Treasurer: Welby McRoberts  
Secretary: Carina Hendrikx



<http://www.sapra.uk> | [committee@sapra.uk](mailto:committee@sapra.uk)

St Andrews Park Residents Association				
Meeting	October 2021 - AGM			
Date & Time	Thursday 21 <sup>st</sup> October – 19.00 – 20.00			
Attendees	Vanya Allen	Michèle Needleman	Carina Hendrikx	Welby McRoberts
	Abs Gupta	Goretti Thomas	Jeremy Forrester	Kat McKay
	Seema Ansari	Sonia Dhir	Susan Hampshire	
Apologies	Adam Bennett	Chandike Mallawaorachihi		
Absent				
Agenda	Apologies		1min	19:01
	Discharge of actions from the previous meeting.		4mins	19:05
	Review of the officer positions and swearing in of new officers for the forthcoming year		5mins	19:10
	Confirmation of the working group leads for the forthcoming year. <ul style="list-style-type: none"> <li>● Parking</li> <li>● Bloom</li> <li>● Social</li> <li>● Website</li> <li>● Retender (Michele will continue)</li> <li>● Any other working groups proposed*</li> </ul>		10mins	19:20
	Agree priorities for the forthcoming year		30mins	19:50
	It is at this stage that we can bid farewell to any of those members who have family or business duties to attend to			
	AOB During this section we can be free to have further discussion and debate		Not time bound	

## Common Abbreviations :

VSM – Vinci St Modwen MS – Mainstay LBH – London Borough of Hillingdon

PCM – Parking Control Mgt

Initials used for individuals/members/officers

## AGENDA

Apologies

Discharge of actions from previous meeting

- N/a

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## Review of the officer positions and swearing in of new officers for the forthcoming year

- 1 officer (secretary) resigned from their position
- All 4 positions were open for application from committee members and were applied for
- Outcome as follows :
  - Chair : Vanya Allen
  - Deputy Chair : Seema Ansari
  - Treasurer : Welby McRoberts
  - Secretary : Kat McKay
- All 4 2021-2022 officers were sworn in
- The constitution will be changed – currently failure to attend states it will result in removal from the committee. Due to lack of committee members and new members, this will be changed to “failure to do so may result in removal from the committee” – so as to give committee members a chance in case of absences to retain their position.

## Confirmation of the working group leads for the forthcoming year

- Parking : Michele Needleman
- Bloom : Susan Hampshire (Bloom will however be put on hold during the winter and revived in springtime)
- Social : N/a (will be revived in springtime due to uncertainty surrounding Covid winter situation)
- Website : Kat McKay
- Retender : Michele Needleman

## Re-tender process

- VSM invited one resident to attend the 3 presentations of 3 parties that have been shortlisted for the re-tender of the management of SAP to replace Mainstay. These were :
  - FirstPort (new owner/merger of Mainstay)
  - Encore
  - Prism
- Detailed feedback was provided and gathered during these presentations, with each provider having different strengths and nuances in their priorities. Michele, on behalf of SAP residents, also requested references from currently managed estates by these parties
- Suggested way forward is a webinar, hosted/organised by VSM, whereby they can summarise the presentations and selling points of each provider, and allow residents to provide direct feedback and questions to VSM as to what is important. A webinar would be the most inclusive option to do so and the most manageable from a practical perspective. This will be brought up at the next SAPRA meeting with VSM attendance.

## Future Focus of SAPRA (beyond the above working groups)

- More results – it is not due to lack of hard work of committee members, however Covid restrictions have severely hampered both the re-tender process timelines as well as social/community aspects over the past 18 months
- Recruitment drive for new committee members to ensure adequate representation across the entire estate
- Shooting Range – this should be within the control of the council, and potentially be added to any Chrysalis application?
- Hillingdon House – Noise & anti-social behaviour both from guests as well as owners
- Lockheed House / Catalyst Parking issues (headed up by Jeremy and Goretti)

## Closing

Meeting ended at 20:00.