

# SAPRA

St Andrews Park Residents Association

Chairman: Michèle Needleman

Deputy Chair: Seema Ansari

Treasurer: Welby McRoberts

Secretary: Kat McKay



<http://www.sapra.uk> | [committee@sapra.uk](mailto:committee@sapra.uk)

St Andrews Park Residents Association																									
Meeting	Jun 2022																								
Date & Time	Thursday, 30 <sup>th</sup> June 2022   19.00 – 20.42																								
Attendees	Michèle Needleman (MN)	Kat McKay (KM)	Welby McRoberts (WM)	Abs Gupta (AG)																					
	Matthew Nelson (MaN)	Goretti Thomas (GT)	Jeremy Forrester (JF)	Chandike Mallawaorachihi (CM)																					
Apologies	Adam Bennett (AB)	Seema Ansari (SA)	Vanya Allen (VA)	Arif Jaffer (AJ)																					
	Susan Hampshire (SH)	Sonia Dhir (SD)	Sam																						
Agenda	<table border="1"> <thead> <tr> <th>Agenda Item</th> <th>Duration</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td colspan="3">19:01 - Apologies</td> </tr> <tr> <td colspan="3">19:03 - Thank Welby for his role as Secretary and then Treasurer. Vote on names put forward for the role of the Treasurer and welcome them in.</td> </tr> <tr> <td colspan="3">19:08 - Discharge of actions from the previous meeting and decide what to do with actions assigned to Jana and Jodie.</td> </tr> <tr> <td colspan="3">19:20 - St Modwen Update by Michele</td> </tr> <tr> <td colspan="3">19:35 - AOB</td> </tr> <tr> <td colspan="3"> <ol style="list-style-type: none"> <li>SAPRA street/area reps (to help achieve estate-wide communication channels)</li> <li>Discussion ONLY (no decision) on the pros and cons of removing all SAP litter and/or dog poo bins, replacing with appropriate signage to take litter home</li> </ol> </td> </tr> </tbody> </table>				Agenda Item	Duration	Time	19:01 - Apologies			19:03 - Thank Welby for his role as Secretary and then Treasurer. Vote on names put forward for the role of the Treasurer and welcome them in.			19:08 - Discharge of actions from the previous meeting and decide what to do with actions assigned to Jana and Jodie.			19:20 - St Modwen Update by Michele			19:35 - AOB			<ol style="list-style-type: none"> <li>SAPRA street/area reps (to help achieve estate-wide communication channels)</li> <li>Discussion ONLY (no decision) on the pros and cons of removing all SAP litter and/or dog poo bins, replacing with appropriate signage to take litter home</li> </ol>		
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## Abbreviations:

**JLA** – John Locke Academy

**LBH** – London Borough of Hillingdon

**MS** – Mainstay

**PCM** – Parking Control Management

**VSM** – Vinci St Modwen

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Minutes & Actions	Reference
Apologies	
Thank Welby for his role as Secretary and then Treasurer. Vote on names put forward for the role of the Treasurer and welcome them in. Abs put his name forward and was elected as the new Treasurer of SAPRA.	
<p>Outstanding actions:</p> <p>AP-002: No set PCM fees, therefore no fees to reduce. Action closed.</p> <p>AP-009: Since AB has become a councillor we can get updates from him. Action closed.</p> <p>AP-010: WM is just going through the motion, check next month if the lead time has changed.</p> <p>AP-012: Mainstay oversee the communal areas, they are probably managed by Paradigm. Action closed.</p> <p>AP-014: Proposal for a dog park is already with the council. Action closed.</p> <p>AP-015: Pass on to PJ from VSM.</p> <p>AP-016: It was agreed that this information will now not be shared. Action closed.</p> <p>AP-018: Pass it to Encore.</p> <p>AP-020: Action closed.</p> <p>AP-021: Contractors' parking is covered in the parking strategy. Action closed.</p> <p>AP-022: Street lamps are working, Encore will conduct a review of lights. Action closed.</p> <p>AP-023: Waiting for an update from PJ.</p> <p>AP-024: There were heated debates around where the boards should go. Could AB ask if the park could be used (council land)?</p> <p>AP-025: Tree were dug around on Churchill road to provide drainage. Action closed.</p> <p>AP-026: MN spoke to resident about the charge for the CCTV in P4 as it was so insignificant amount. Action closed.</p>	



## Action Log

Ref	Action	Date raised	Owner	Notes/Updates
AP-010	Jodie to escalate the length of solicitor's response time and report back on reasons why the delay	20/01/2022	JL	
AP-011	Jana to email Catalyst to clarify the situation around CCTV	20/01/2022	JS	
AP-015	Jana or Jodie to confirm if TP1 for Nicholson Walk allows HMO	20/01/2022	JS, JL	
AP-018	JS to bring the monthly report from PCM along to the meetings	17/02/2022	JS	
AP-023	Update on car removal	26/05/2022	PJ	
AP-024	Where should the notice board go	26/05/2022	SAPRA	

## Closed Actions

Ref	Action	Date raised	Owner	Notes/Updates
AP-001	Circulate the gardeners' schedule	18/11/2021	JL	16/12/21: SA received and shared the gardeners' schedule.
AP-002	Ask PCM if income from tickets can be used to reduce costs for residents.	18/11/2021	JS	survey — no set fee, so there's no pcm fees to reduce
AP-003	Add the Christmas Advent Window Display to Social Calendar 2022 and start discussions early	18/11/2021	KR	16/12/21: Will add it to agenda again in Spring.
AP-004	Getting a card and small items for a hamper for Cllr Ray Graham	18/11/2021	VA, SA	16/12: SA to buy card, message to WhatsApps group so they can be printed and glued to the card
AP-005	Contact various stakeholders to set up a quarterly meeting	18/11/2021	JS	Jana is working on this with stakeholders.
AP-006	Next meeting is a partner meeting, invite Catalyst and Shannon to find a solution for parking	16/12/2021	VA, KM	Jana met them
AP-007	Add solicitor response time to next meeting's agenda	16/12/2021	VA, KM	done
AP-008	Add the issue around CCTV to next meeting's agenda	16/12/2021	VA, KM	done
AP-009	Try to get an update from Martin Goddard	16/12/2021	AB	close, Adam is the councillor, deal with it via AB personally
AP-012	Matt to find out who manages the social housing in Percival House (gr floor)	20/01/2022	MaN	Mainstay oversee the communal area, within Council they speak to the Housing Dep, prob Paradigm
AP-013	Send a picture of the pole the dead-end signs can go.	20/01/2022	VA and KM	02/03/22: pictures sent, JL is getting them installed asap
AP-014	Jana to speak to the project team for any suggestions regarding a location of a possible dog park (or alternative)	20/01/2022	JS	already with council

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AP-016	Jodie to circulate some sort of a comparison of paid and not paid	20/01/2022	JL	prob Mainstay not sharing this info
AP-017	Invite Jana to the Feb meeting	20/01/2022	VA	done
AP-019	JS to check if the former Persimmons sales office is bookable for residents	17/02/2022	JS	Not possible as the office is used and there are things around.
AP-020	JS to ask PCM's view on personal bollards	24/03/2022	JS	no issue
AP-021	PCM's view for contractors and carers regarding the Parking Strategy	24/03/2022	JS	was mentioned in the parking booklet
AP-022	Street lamps to work	24/03/2022	JS	done, Encore will conduct a review on lights
AP-025	Why the trees being dug out around Triangle	26/05/2022	PJ	allowing drainage
AP-026	CCTV P4 camera/equipment powered of block and they pay for it – PJ to check, but suggestion is to email Encore	26/05/2022	PJ	MN spoke to resident, little amount worth the fact it's there