**MEETING MINUTES**

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| Estate | St Andrew’s Park |
| Association | SAPRA |
| Date | 19/9/2023: 7pm |
| Location | Via Teams & Marketing suit |
| Attendees | *Residents*: Susan Hampshire (SH), Matthew Nelson (MN), Sonia Dhir (SD), Goretti Thomas (GT), Chandike Mallawaorachihi (CM) |
| Apologies | Vanya Allen (VA), Adam Bennett (AB), Sam Jeffs (SJ), Alan Malloy (AM), Gabriele Brevio (GB)  Arif Jaffer (AJ), Kat McKay (KM), Abs Gupta (AG), Seema Ansari (SA), Michael Knap (Dice 7 rep),  Jeremy Forrester (JF), |

**Minutes**

| **Item** | **Subject & Notes** |
| --- | --- |
|  | **Update from last meeting** |
|  | **Last months meeting was canceled due to lack of attendance turnout.** |
|  | **St Modwen Update from Peter** |
|  | Oct 21st 11am to 3pm there will be a VSM gathering at the Burridge gardens   Whether you want to have a SAPRA display   * The content of the display * Whether you have any ideas about any particular community/charity organizations that could take part in this event. Last time we had the local theatre group and local artists in attendance. We have also arranged for a range of children’s games/activities, a coffee and crepe van    We will produce all the artwork/printing, once we get your draft. The intention is that all displays on the day are to fixed to pull up roller banners that are 800mm wide and 2m high.   lease confirm that you want to be included and provide me with drafts by 2nd October |
|  | Contact details  who we represent  when it was created |
|  | **Lighting** |
|  | Mark will be starting a project once the nights draw in to number all managed lamp posts.  This will allow us to keep better records of where we are making repairs and allow contractors to find street lights with more ease. |
|  | **New gardeners** |
|  | Street gutter clear of leaves – the gardeners have already started leaf clearance for the year, which involves collecting and disposing of all fallen leaves from managed areas. |
|  | **Parking control** |
|  | This has now been implemented on St Andrews Road by the school and enforcement has begun.  We are looking at double yellow lining some areas of 3C on Nunnerley Close between the blocks of flats.  This is currently on hold as I am also chasing the original installer of the resin roadway regarding the failed areas.  Feedback that Phase 6 has an issue with people parking in visitor bays and on the road with no tickets being issued. There is only one parking warden that when he goes to phase 6 they park on st Andrews road and when he is on st Andrews road they park in phase 6 |
|  | **AOB** |
|  | * **Kat wishes to step down as Secretary so please give thought as to volunteering during next months AGM where all positions will be renewed.** * **Firstport have new gardeners.** |

Next SAPRA meeting Tues 17th October 2023

**Outstanding actions**

|  |  |  |  |  |  |
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| **Ref** | **Action** | **Date raised** | **Owner** | **Notes/Updates** | **Status** |
|  | Meeting with council members on bank account matt abs and Susan |  |  |  |  |
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